## **Portland High School Athletics**

Website: https://portlandhs.rschoolteams.com/

## **ONLINE REGISTRATION INSTRUCTIONS**

Click on this link: <a href="https://portlandhs-ar.rschooltoday.com/viewmyaccount">https://portlandhs-ar.rschooltoday.com/viewmyaccount</a>

- Already have an account: click on "Returning Users" and login.
  - If you forgot your username or password, please contact the athletic department. <u>Please do not create another account!</u> See note below.
- Never have created an account: click on "Create New Account" and create a username and password.
  - REMEMBER YOUR USERNAME AND PASSWORD as this will be the same login you use to register for any sport while enrolled at PHS.
  - After entering this information, you will receive an email link saying "Confirm Your Activity Registration Account."
  - When you confirm your account you can then register your child for Athletics at Portland High School.

\*\*Please note: **you can only have 1 account per student**. Don't try to create a new account if another parent, or even the student, already created one. Contact the athletic department if you need assistance.

## PAPER REGISTRATION INSTRUCTIONS

Paper registration forms are an option should you *not have the ability to register online* for any reason. We now have the forms available in multiple languages, so please specify upon request. A student can **get a paper registration form** from either Mr. Johnson in Room 105 next to Alumni Hall, or Mrs. Lawson in the main office.

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## **Athletic Department Contact Information**

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